

**Village of Port Dickinson  
Monthly Board Meeting  
November 13, 2012  
Port Dickinson Elementary School**

**Officers Present:**

<b>Mayor</b>	<b>Kevin M. Burke</b>
<b>Trustees</b>	<b>Robert Aagre</b>
	<b>Michael Cashman</b>
	<b>James DeGennaro</b>
	<b>Richard Felo</b>
<b>Attorney</b>	<b>Jeffrey Jacobs</b>
<b>Clerk</b>	<b>Susan Fox</b>
<b>Treasurer</b>	<b>Cheryl Miller</b>

The regular monthly meeting was called to order at 6:00 pm by Mayor Kevin Burke

Motion by Trustee Cashman, seconded by Trustee Felo, for approval of the minutes of the October 9, 2012 meeting.

AYE TRUSTEES AAGRE, CASHMAN, DEGENNARO, FELO  
NAY NONE

**PUBLIC COMMENT:**

- Comment from M. Blakeslee thanking the Board for follow-up on the removal of utility poles on Chenango St. Mayor Burke responded that the NYS Public Service Commission has opened an official file and will be monitoring the situation.
- Question from B. Wood regarding elevator. Mayor Burke responded that there will be elevator access on each floor. There will be access from the parking lot in the rear of the building. There will be a small reception area with counter at the back of the first floor for staff to assist customers. The elevator will open to a hallway with rest rooms and the meeting room on the 3<sup>rd</sup> floor.

**TREASURER'S REPORT:**

Written report on file with the Village Clerk. Expenditures over budget are FEMA related and reimbursement has been received from FEMA.

**AUDIT AND PAYMENT OF CLAIMS:**

Motion by Trustee Felo, seconded by Trustee Cashman, to pay claims No. 1-3, 6-37 as listed on the Abstract of Unaudited Vouchers for the General Fund for \$16,477.03

AYE TRUSTEES AAGRE, CASHMAN, DEGENNARO, FELO  
NAY NONE

Motion by Trustee Aagre, seconded by Trustee Cashman, to pay claims No. 25, 40-46 as listed on the Abstract of Unaudited Vouchers for the Water Fund for \$26,755.61

AYE TRUSTEES AAGRE, CASHMAN, DEGENNARO, FELO  
NAY NONE

Motion by Trustee Aagre, seconded by Trustee Felo, to pay claims No. 8, 25, 38 as listed on the Abstract of Unaudited Vouchers for the Sewer Fund for \$392.62

AYE TRUSTEES AAGRE, CASHMAN, DEGENNARO, FELO  
NAY NONE

Motion by Trustee Felo, seconded by Trustee Aagre, to pay claims No. 1-2 as listed on the Abstract of Unaudited Vouchers for the Capital Projects Elevator for \$3541.96

AYE TRUSTEES AAGRE, CASHMAN, DEGENNARO, FELO  
NAY NONE

Motion by Trustee Aagre, seconded by Trustee Cashman, to pay claims No. 39 as listed on the Abstract of Unaudited Vouchers for the Capital Projects Wayne Ave for \$21,370.50

AYE TRUSTEES AAGRE, CASHMAN, DEGENNARO, FELO  
NAY NONE

### **COMMUNICATIONS:**

#### **COMMITTEE REPORTS:**

**Administration/Community Association:** Written report on file with the Village Clerk.

**Parks/Water/Sewer:** Written report on file with the Village Clerk.

**Planning Board:** None

**Public Safety:** Written report on file with the Village Clerk.

**Public Works:** Finishing leaf pickup and getting equipment ready for winter.

**Zoning:** None

### **OLD BUSINESS:**

#### **RESOLUTIONS:**

1. Motion by Trustee Aagre, seconded by Trustee DeGennaro, for a Resolution scheduling a Public Hearing on December 11, 2012 at 6:00pm at Port Dickinson Elementary School on Local Law 8-2012 A LOCAL LAW OF THE VILLAGE OF PORT DICKINSON AMENDING CHAPTER 49 OF THE VILLAGE CODE ENTITLED "SEWERS"  
AYE TRUSTEES AAGRE, CASHMAN, DEGENNARO, FELO  
NAY NONE
2. Motion by Trustee Aagre, seconded by Trustee DeGennaro, for a Resolution authorizing the Village Clerk to submit the unpaid taxes for the year 2012 and unpaid water/sewer for the periods 07/01/11-06/30/12 to the Broome County Commissioner of Finance  
AYE TRUSTEES AAGRE, CASHMAN, DEGENNARO, FELO  
NAY NONE
3. Motion by Trustee DeGennaro, seconded by Trustee Felo, for a Resolution authorizing the Mayor to sign an agreement with UHS Hospitals for provision of an Employee Assistance Program for the period 10/1/12-9/30/14.  
AYE TRUSTEES AAGRE, CASHMAN, DEGENNARO, FELO  
NAY NONE

### **NEW BUSINESS:**

1. Request from W.L.Kline for extension to 4/1/13 due to delays in obtaining the elevator

Motion by Trustee Aagre, seconded by Trustee DeGennaro, for a resolution granting the request for extension of the Elevator Project to 4/1/13.

AYE TRUSTEES AAGRE, CASHMAN, DEGENNARO, FELO  
NAY NONE

2. Linda Armstrong, Thoma Development, has notified parties that the contract with Hulbert Engineering needs to be amended to meet NYS requirements.

Motion by Trustee Cashman, seconded by Trustee Aagre, for a resolution approving an amendment to the scope of services on the Hulbert Engineering and Land Survey Agreement to add environmental remediation services to the furnished by Jennings Environmental Management Inc at a cost not to exceed \$2997 in accordance with the attached amendment to the agreement with Hulbert Engineering and the Village of Port Dickinson.

AYE TRUSTEES AAGRE, CASHMAN, DEGENNARO, FELO  
NAY NONE

3. Mayor Burke reported that there is a leak in the roof at Village Hall, WL Kline will provide a proposal to the Village Attorney for repair.
4. ISO is an organization that rates companies for insurance purposes. They will be inspecting the Village and the Village Engineer will sign off on water flow testing.
5. Mayor Burke recognized Trustee Aagre for his volunteer work and upcoming trip to Myanmar.
6. Mayor Burke reported that the flood task force meeting was postponed. They will be working on new flood maps.
7. There will be no work session in December.

Motion by Trustee Felo, seconded by Trustee Aagre, to adjourn at 6:45 pm.

Respectfully submitted,  
Susan E. Fox, Village Clerk